

# AYFS PROGRAMME MANAGEMENT PLAN



**CHIVA SOUTH AFRICA**  
MENTORING. PARTNERING. SAVING LIVES.

**Clinic Name:** \_\_\_\_\_ **CLINIC**

## STATEMENT OF INTENT:

- The mission of our AYFS Programme is to plan, assess, measure, implement and evaluate service improvements in the systems and processes which affect the quality of sexual and reproductive health care services for adolescents and youth
- Our AYFS Programme strives to continuously improve the youth-friendliness of our services using AYFS standards as a benchmark and a multi-disciplinary team approach.

## AYFS PROGRAMME INFRASTRUCTURE:

- The overall responsibility and leadership for the AYFS Programme lies with our facility manager who authorises the AYFS Team to plan, assess, measure, implement and evaluate service improvements throughout the entire clinic
- The membership of our AYFS Team reflects the diversity of disciplines and prospective ... within our clinic
- the members of the team **include the facility manager, one dedicated professional nurse, one HCT Counsellor , clinic support officer nutrition adviser .....( clinic specific)**
- Team membership is approved by our clinic supervisor
- The AYFS Team leader will regularly report back to the district committee
- The AYFS Team will have at least 12 scheduled meetings per year
- Attendance registers, minutes of the meetings and action plans will be kept in our AYFS file and distributed to district committees
- A written summary of our programme outcomes will be made available to staff, adolescent and youth clients and our clinic committee members

## PERFORMANCE MEASUREMENTS:

- We will assess our achievements on AYFS standards on a quarterly basis
- we will also measure the following indicators on a monthly basis:-
  - young people's uptake of AYFS service package, disaggregated by service, age and sex
  - total young people aged 10-24 years coming to the clinic for SRHR services versus the total number of young people aged 10-24 years coming to the clinic for other services (to measure impact of AYFS advocacy efforts)
  - youth peer educator's involvement with AYFS
  - The scope of AYFS outreach into the surrounding community
  - The total number of young people coming to our chill room (by age, sex and reason for visit)

**ANNUAL PROGRAMME GOALS:**

Based on our performance on our most recent AYFS appraisal, our AYFS team will prioritise the following :-

- One project will be dedicated to writing our AYFS profile and School profile
- One project will be dedicated to implementing QIP of the 5 minimum standards (1,3,6,9 and 10)
- One project will be dedicated to increasing the number of adolescents and youth participating in our educational programme
- One project will be dedicated to sustaining attendance of adolescents and youth at our educational programme
- One project will be dedicated to initiating clients that will keep young people busy and away from doing bad things
- One project will be dedicated to strengthening parents and grandparent’s involvement in AYFS

**PARTICIPATION OF THE AYFS STAKEHOLDERS**

- Our goal is to actively involve other stakeholders in our AYFS programme and its related service improvement initiatives
- Participation in the AYFS programme will also become part of our core job expectations and performance reviews
- New staff of all cadres will be orientated on the AYFS programme

**PROGRAMME EVALUATION**

- In July 2017, our AYFS programme will be assessed by our NGO partner, CHIVA South Africa, to identify our successes and any areas for further support/development
- In November 2017, our AYFS programme will be assessed by members of our District Management Team and CHIVA South Africa, to measure if all 10 standards have reached 80%
- If achieved, external formal assessment will then be sought
- All AYFS projects will continue to undergo QIP to maintain and further improvements to services to adolescents and youth in our community.

**Compiled By:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**AYFS Champion:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

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