

AYFS MASTER FILE: INFORMATION FILE



DOCUMENTS	
1	AYFS Summary
2	Welcome Page
3	CHIVA South Africa Overview
4	AYFS Model
5	Contact Form – District And Partners
6	AYFS Support Visits Dates
7	AYFS Orientation Briefing & Presentation
8	AYFS Essential Service Package
9	Adolescent Health 8 Priorities
10	Adolescent Health Threats
11	CHIVA SA Commitment
12	AYFS Team Leader Responsibilities
13	AYFS Team Member Responsibilities
14	Adolescent And Youth Health Policy
15	AYFS 10 Standards
16	AYFS 5 Minimum Standards
17	Viral Load Monitoring
18	Monitoring Of Bloods
19	Step By Step Guide To Disclosure
20	English Questionnaire
21	IsiZulu Questionnaire
22	Daily Data Tool
23	Monthly Data Tool
24	Monthly Action Plan Template
25	Attendance Register Template
26	Sexual And Reproductive Health Rights (English & IsiZulu)
27	Sexual And Reproductive Health Responsibilities (English & IsiZulu)
Educational materials	
28	Communication Skills
29	Substance Abuse
30	Peer Pressure
31	Mental Health
32	ART Overview
33	EMTCT
34	HIV Overview
35	HIV Resistance
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AYFS MASTER FILE: EVIDENCE FILE



CHIVA SOUTH AFRICA
MENTORING. PARTNERING. SAVING LIVES.

	DOCUMENTS
1	Health Profile: Clinic Profile & Community Profile
2	Adolescent Needs Assessment
3	Monthly Data Reports
4	Questionnaire Reports
5	AYFS Event Reports
6	AYFS Service Plan
7	AYFS Management Plan
8	AYF Service Charter
9	AYFS Service Agreement
10	Minutes of Meeting
11	Attendance Registers
12	Monthly Action Plans
13	AYFS Health Educational Plan
14	Self-Appraisal Tool
15	Recognition of AYFS Team Members
16	AYFS Success Testimonials
17	AYFS Team Appointment Letter
18	AYFS Team Member List
19	AYFS Committee Terms of Reference
20	Clinic Committee Members
21	Clinic committee meeting Minutes and attendance register
22	Clinic Commitment to Providing AYFS
23	Community Commitment to Providing AYFS
24	Benchmarking report
25	Formal Letters of Providing AYFS
26	Evidence of Partnerships with Local Stakeholders
27	High Risk Assessments and follow up
28	Advertisement of AYFS Program and Events
29	DISCA Tool
30	Client Flow Analysis
31	List of potential peer educators
32	Peer Educators Job Description
33	Adolescent ART Case File Reviews
34	Staff Training Needs Assessment and Training Plan
35	Acknowledging Receipt of Documents
37	AYFS Baseline Assessment & Report
38	AYFS Interim Assessment & Report
39	AYFS Final Assessment & Report
40	Disaggregated Roles
41	Handwashing audit